



RIAS | The Royal Incorporation
of Architects in Scotland

Practice Services

Subscriber and Chartered Practice Benefits

*An information and advice service available
to all architectural practices by subscription*

Working for the Profession

The RIAS Practice Department tackles legal and contractual issues, commissioning, fees, appointment arrangements, insurance problems, dispute resolution and legislation as well as monitoring the work of other industry bodies. All of this feeds back into CPD for architects.

We offer advice and information to interested parties such as clients, other construction professional bodies, trade associations, MSPs, the Scottish Government, Local Authorities as well as gathering essential statistical information about the profession. We handle complaints about architects and advise on dispute resolution.

Support for Practice Services enables the RIAS to engage in activities for the benefit of all practices. Feedback for practices is available through Practice Notes, e-bulletins and newsletters.

Why subscribe?

Becoming a Chartered Practice

RIAS practices which subscribe to Practice Services now have Chartered Practice status subject to meeting the eligibility criteria (see overleaf).

Meeting your CPD requirement

The information contained in Practice Notes is invaluable to all architects. This knowledge is regarded as an essential and major component of an architect's contribution to their RIAS and ARB commitment to CPD. RIAS Practice Notes are available on the website or published quarterly in folders; they include information from a wide range of professional and technical organisations, including government legislation, consultations and regulations.

Information you can rely on

The legal adviser considers that Practice Information is an important means by which current knowledge is disseminated to the profession at large and therefore likely to be treated as something which the ordinary architect using reasonable skill and care should consult. It could be relied upon to demonstrate what an ordinary architect would know of a particular issue.

Access to Expert Advice

Fast, friendly, free telephone service; quick and expert legal advice on a wide range of topics: appointments, contract, liability, copyright issues, fee recovery; authoritative advice from a range of experts on contract administration, conservation, procurement, energy and the environment, sustainable construction, and other green issues.

Exclusive access to restricted, password protected area of the website

Free downloads of all latest forms of appointment from the RIAS Suite:

- SCA/2018 (large domestic or commercial projects)
- ASP/2018 (Small Projects)
- S-C/2018 Sub Consultancy Agreement
- DBE/2018 and DBC/2018 Design and Build Agreements

Free downloads of RIAS Contract Administration forms:

- Pro formas of all Contract Administration forms for use with the latest SBCC Contracts suitable for both Scottish Minor Works and Scottish Building Contract Suites

Free downloads of a range of Inspection Certificates and Standards letters.

Practice Bulletin

Keep up to date with the fortnightly e-PI bulletins, linking the latest Practice Notes, specifically selected news, items of interest and upcoming events, all relevant to current architectural practice.

Student Access

Free access for Part III students during exam periods

RIAS Bookshop account and other discounts

RIAS bookshop account facilities for all subscribers. Priority and discounted bookings for all Practice Services subscribers at RIAS CPD events.

RIAS Chartered Practice

Eligibility Criteria

Private Practices subscribing to Practice Services AND who also meet the criteria of eligibility for the Directory (at least one RIAS member in a position of senior management and at least 20% of RIAS members amongst the ARB registered architects working in the practice) are able to call themselves an “RIAS Chartered Practice”. Multidisciplinary and Local Authority practices should contact the RIAS for information on eligibility.

As well as all the benefits of the Practice Services Scheme, practices will also be entitled to the following:

- 20% discount to place an entry in the RIAS *Directory of Practices*,
- Use of the RIAS Chartered Practice logo on letterheads, website, advertising, RIAS Directory, etc,
- An RIAS Chartered Practice Certificate to include in your business proposals and tender documents,
- discounts on selected CPD,
- discounted space rental at 15 Rutland Square,
- use of Chartered Practice site signboards.

The RIAS Chartered Practice logos are illustrated below.



THE ROYAL INCORPORATION OF ARCHITECTS IN SCOTLAND
CHARTERED PRACTICE



